

Performance Management

Performance management contributes to the effective management of individuals and teams in order to achieve high levels of organisational performance.

This course gives managers and leaders the skills, tools and confidence to carry out performance management in an effective and professional way.

Who should attend?

Leaders and Managers who have to conduct performance management discussions.

Course content:

- What is performance management and how does it relate to your organisation
- Performance improvement
- Development
- Managing behaviour
- Benefits to the organisation and individual
- Carrying out a performance management conversation
- Tools and techniques of performance management
- Giving and receiving feedback in a professional manner
- Development tools
- Action planning

Benefits to individual:

- Know the benefits of performance management to the individual
- Learn and apply performance management tools and techniques
- Learn and apply development tools within performance management

Benefits to organisation:

- Recognise the importance of performance management conversation
- Alignment of goals and objectives in the organisation
- Know where personal development fits into performance management
- Feedback given in a professional manner
- Enhances the individual/line manager relationship